

Family name: JONES  
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Institution	Degree(s) or Diploma(s) obtained:
University of East Anglia, 1985	MA Rural Development Planning (Distn.)
Garnett College of Education, London, 1974	Post Grad Cert Education
Trent Polytechnic, Nottingham, 1973	BA Economics (2.1)

**Language skills:** Indicate competence on a scale of 1 to 5 (1 - excellent; 5 - basic)

Language	Reading	Speaking	Writing
English	Mother tongue		
French	3	3	3
Spanish	4	4	4
Melanesian Pidgin	1	1	2

**Other skills:** Additional training in PCM and EU procedures; Full competence in Microsoft Office suite of programmes; Qualified trainer

**Present position:** Team Leader, TA support to Nutrition Sensitive Agriculture Project, Lao PDR

**Years within the firm:** 9

**Key qualifications:**

More than 30 years' experience working as Technical Assistant on agriculture, rural and private sector development issues, including over 20 years' as Team Leader and senior consultant responsible for project co-ordination, planning, budgeting, management and reporting. Long experience in institution building and capacity building in multi-cultural situations, working directly with government staff and private sector in policy dialogue, programme management and other technical functions.

Extensive experience of preparing Project Implementation Manuals, establishing MIS and monitoring indicators, preparing TOR and tender dossiers for short term services and supplies, overseeing short term TA missions and reporting on project progress and, where necessary, managing by remote.

Strong familiarity with EU policies, especially of DEVCO, the Aid Effectiveness agenda and experience of measures being taken by donors to increase co-operation in aid delivery.

**Specific country experience:**

Country	Date from - Date to
Laos	2018-present, 2011-2014, 2003-2008,
Cambodia	2014-2018
Papua New Guinea	2008-2010 and 1977-1984
Kenya	1997-2001
Uganda	2001-2003
Zambia	1989-1995; 1996-97
Pakistan	1989, 1995
Philippines, Myanmar, Thailand, Vietnam	Multiple short-term missions 2010
Bangladesh, India, Sri Lanka, Botswana, Ethiopia, Malawi, Zimbabwe.	Multiple short-term missions 1985-1989

## Professional experience

Date	Location	Company & Reference Name-Contact detail	Position	Description
August 2018 - present	Luang Prabang, Laos	AFD/NIRAS Mr. Jonas Noven <a href="mailto:jonas.noven@niras.se">jonas.noven@niras.se</a>	Team Leader/CTA Nutrition Sensitive Agriculture Project	Management and coordination of the activities of a Consultant Team promoting nutrition sensitive agriculture in combination with grant-funded projects (that raise nutrition and health awareness) . Responsible for preparation of overall and annual workplans and budgets. Prepared inception, six-monthly and annual reports. Oversaw drafting of Project Implementation Manual, Procurement plan, M&E system, communication plan and training plan. Prepared TORs for short-term experts. Oversaw capacity building of Ministry of Agriculture extension staff and implementation of field activities. Budget EUR6 million.
May 2014- June 2018	Phnom Penh, Cambodia	EU/NIRAS Mr Pasi Rajander <a href="mailto:pasi.rajander@NIRAS.DK">pasi.rajander@NIRAS.DK</a>	Team Leader, TA support to Programme to Promote growth in Agriculture Sector	Management and coordination of the activities of a Consultant Team promoting a formative Programme Based Approach in Agriculture in EUR20 million EU-funded programme. Supported government in preparation and reporting on programme estimates, made technical inputs on policy, planning and systems development, strategy development, aid co-ordination, HR development and facilitated implementation of programme of grants for NGOs in the agriculture sector. Managed inputs by short term TA. Prepared TA reports to EU. Provided institutional development, training and capacity building inputs to programme. Participated in sector and donor working group meetings to build united approach to policy development and implementation in agriculture sector. Acted as adviser to secretariat to sector working group development partner co-chair.
June 2011 – May 2014	Vientiane, Laos	Multiple donor/NIRAS Mr. Jonas Noven <a href="mailto:jonas.noven@niras.se">jonas.noven@niras.se</a>	Team Leader, Northern Uplands Development Programme (NUDP)	Management and coordination of the activities of the Consultant Team promoting a Programme Based Approach in Agriculture and Rural Development for four donors including a 3-donor pool fund. Worked with Government to assist in the preparation of overall and annual Workplans and Budgets. Prepared Programme Inception, Quarterly, Six-Monthly and Annual Reports. Assisted with policy dialogue with the relevant Government and Development Partners with the aim of improving aid effectiveness in the Agriculture and Rural Development sector. Advised on Programme Management capacity building, in particular in building sub-national management capacities. Budget 11m Euros
Apr-Jun 2010 and Aug-Oct 2010	Philippines, Myanmar, Thailand, Vietnam, Laos	Asian Institute of Management for ASEAN Secretariat/ADB	Case study writer	Wrote and presented overview paper of case studies on role of private sector and Public-Private Partnerships in poverty alleviation and environmental sustainability for presentation at ADB-sponsored international conference, Delhi. Wrote case studies on smallholder farmers' marketing links with private companies for Eucalyptus (Thailand) and Jatropa and Cassava, both Vietnam, as well as on PPPs on weather-index insurance for small farmers (Thailand), reconstruction after Cyclone Nargis (Myanmar) and solar energy, Laos.
Short term: July-Aug 2010; Jan – Feb 2011	Port Moresby, Papua New Guinea	EC/Landell Mills Limited. Simon Foxwell <a href="mailto:simonf@landell-mills.com">simonf@landell-mills.com</a>	Short Term TA Training Specialist to Non State Actors Support Programme	Provided training to PMU and Dept of Community Development staff in grant project monitoring. Provided training to PMU staff in pre-monitoring advice to grant beneficiaries in project management, procurement and financial record keeping. Provided mentoring support to PMU outreach staff in first series of grant project visits.
Long term Sept 2008 to Jan 2010	Port Moresby, Papua New Guinea	EC/Landell Mills Limited. Simon Foxwell <a href="mailto:simonf@landell-mills.com">simonf@landell-mills.com</a>	Long Term Technical Assistant/Team Leader to Non State Actors Support	As Team Leader provided advice to Dept for Community Development PMU implementing two grant schemes to promote the role of Non State Actors in supporting good governance in PNG at national, provincial and district levels. Prepared two Programme Estimates, two annual work plans as well as services and supplies tender dossiers using EDF 9 and 10 procedures. Drafted progress reports for presentation by Imprest Administrator. Prepared TOR for short term consultants and co-ordinated short term TA missions. Edited grant guidelines and application forms, designed MIS and monitoring forms, conducted awareness-raising

			Programme	workshops, recruited staff, procured equipment and supervised financial management. Built capacity of local staff in Programme Management and grant management functions and assisted Imprest Administrator in day-to-day management of programme. Specifically, provided training in programme content, application procedures, proposal evaluation, sub-project implementation and monitoring. €5.5 million budget
October 2003 to Sept 2008.	Vientiane, Lao PDR	European Commission. Henry Prankerd <a href="mailto:henry.prankerd@ec.europa.eu">henry.prankerd@ec.europa.eu</a>	Attache/Senior Programme Officer, EC Delegation,	<p>Worked as Individual Expert and Contract Agent in Delegation managing project cycle of Rural Development and Enterprise Development sectors. Directly supervised Livestock, Food Security, IRDP and Microprojects Programmes, Small and Medium Enterprise Development Project, and NSA projects subject to EU policies.</p> <p>Analysed government development policies and strategies for agriculture, rural development and SME and liaised with other donors to promote coherence of approaches in line with the Aid Effectiveness agenda. Participated in Sector Working Group meetings to develop and discuss policy for agriculture and enterprise development sectors.</p> <p>Led Delegation participation in negotiations for new programme-based approach to rural sector for Uplands region. Components included promotion of farmer organisations, sustainable agricultural production and marketing, access and protection of rights of indigenous minorities.</p> <p>Participated in EC Delegation contribution to Poverty Reduction Support Programme. This was the DP-financed budget support mechanism in Laos, led by the World Bank. This linked improvements in public sector financial management and strategic budget planning to development programmes and long term donor support. Benchmarks for improved performance were established by sector. My role was to monitor improvements to the business environment.</p> <p>Participated in workshop on, and contributed comments to draft of, EC manual on Sector Wide Approach to Rural Development. Reviewed programme estimates and implementation plans of projects funded by Delegation under EU DEVCO procedures. Managed budget of over €30 million.</p>
November 2001 to October 2003	Kampala, Uganda	DFID. Rick Gregory <a href="mailto:rickgregory1@gmail.com">rickgregory1@gmail.com</a>	Institutional Adviser to NAADS and DFID fish farming project	<p>Job was divided between two projects – the National Agricultural Advisory Services (NAADS) and the Small Scale Fish Farming Project. NAADS was part of a multi-donor SWAp under the name of the Plan for the Modernisation of Agriculture, aiming to reform agricultural advice as demand-led and based on the choices of farmer groups expressed through participatory planning exercises. Finance was provided by many donors, led by the World Bank, through budget support.</p> <p>Provided advice on commercialisation of agricultural advisory services; counselled local staff on training techniques and participatory approaches. Negotiated with large private company on establishment of market and floor price for Ugandan farmers' maize at a time of drought in Eastern and Southern Africa which presented a prime marketing opportunity. Promoted the idea of a Public Private Partnership for coffee outgrowers' scheme to offset the private costs of establishing the extension scheme.</p> <p>Advised Fish Farming project on commercialisation of fish fry production and the establishment of private sector fingerling suppliers. Advised on incorporation of project activities into government department's activities.</p>
Nov 1997 to October 2001	Nairobi, Kenya	EC / Landell Mills Limited. John Linton <a href="mailto:J.Linton@gre.ac.uk">J.Linton@gre.ac.uk</a>	Programme Coordinator Micro-Enterprises Support Programme	<p>Managed a team of four professionals in the implementation of a mainly rural and agricultural enterprise development programme offering loans and grants to small enterprises and NGOs with three components: microfinance, business development services and capacity building. Participated in donor co-ordination meetings for microfinance and microenterprise development.</p> <p>Made 9 loans worth €3.2 m to MFIs that in turn made at least 6,500 loans to SMEs and farmers. One MFI used the project's loans to expand its outreach deep into rural areas and later went on to pioneer mobile banking in rural Kenya. Made 30 grants worth €1.7 m to promote BDS. Made 10 capacity building grants worth €600,000 to MFIs and SMEs.</p> <p>Prepared annual work plans and cost estimates, annual and quarterly implementation plans using EDF procedures,</p>

				designed project MIS. Responsible for the capacity building component for government staff and private sector partners and supervised short term TA provided under the scheme. Prepared programme budgets together with the F&C TA. Budget €8.5 million.
Nov 1996 to Dec 1997	Chipata, Zambia	UNDP. Jean-Christophe Charlier J-CCCharlier@UNDP.org	District Planning and Implementation Adviser	Established decentralised planning system incorporating district and community-level planning in Eastern Province of Zambia. Prepared annual work plans and budgets, annual and quarterly implementation plans, designed project MIS and designed and maintained project accounts. Participated in Project Steering Committee meetings, presented reports and recorded minutes.  Trained Provincial Planning Unit and district planning staff in decentralised planning techniques, developed criteria for project appraisal and selection, trained planning staff in project implementation and supervision methods involving local enterprises, and in project monitoring and evaluation. Budget €2 million
Jan to Mar 1996	North West Frontier Province, Pakistan	Mott MacDonald/IFAD	Small Enterprise Specialist	<ul style="list-style-type: none"> <li>• Member of five man project formulation mission for Dir Area Support Project, North West Frontier Province.</li> <li>• Wrote the enterprise and community development components.</li> </ul>
July 1991 to June 1995	Lusaka, Zambia	EC. Reference Person: Bernard Guillon <a href="mailto:Bernard.guillon@ec.europa.eu">Bernard.guillon@ec.europa.eu</a>	Programme Coordinator and Technical Adviser, Microprojects Programme	Initially managed (and later advised local counterpart in managing) grant fund to support community self-help initiatives in the social and agricultural sector and also a number of income-generating projects based on rural micro-finance.  Prepared annual work plans and budget estimates, annual and quarterly implementation plans, annual and quarterly reports using EDF procedures, designed project MIS and had oversight of project accounts.  Conducted project appraisals and monitoring, provided implementation advice, and supervised staff, financial management, procurement, recruitment. Reported to government and the EC Delegation.  Built capacity of local Government officials. Trained project staff and prospective applicants in how to complete grant proposals, and trained programme staff in project appraisal and project monitoring skills and techniques. Budget €5 million.  Organised international conference of microprojects programmes in Africa.
Selected Other				
Sept to Dec 1989	North West Frontier Province, Pakistan	Landell Mills Ltd/EC		Recommended strategy of support for private enterprise and diversification through promotion of other rural enterprises plus pilot project involving income generating activities for the poor based on community savings and loans schemes.
1985 to 1989	Rugby, UK	Intermediate Technology Development Group	Sector Economist	<ul style="list-style-type: none"> <li>• From a UK base, managed team of six social scientists in Africa, Asia and Latin America, working with technical staff promoting small enterprises in Food Processing, Sugar, Biomass, Crop Processing, Stoves and Textiles sectors</li> <li>• Provided policy and planning advice to Programme Managers and supervised socio-economic components of project design, appraisal, monitoring and evaluation</li> <li>• Prepared project cycle management manual for Economists that included guidelines for preparing TOR, proposal preparation and appraisal</li> </ul>

**Other relevant informations:** Publications, trainings: EC Logical framework training, Zambia, 1993; EC Project Cycle Management, Zambia, 1994; EC Delegation in-house training various - Financing Proposals, TAPS, Food Security, Budget Support, Sector Wide Approaches.